

## Appendix A: Dress Code

We are committed to preparing our students for college and careers beyond high schools. To be successful in either arena, students must dress in a neat, clean and appropriate manner and in clothing that encourages an atmosphere conducive to learning, work and discipline. Students will not wear any article of clothing or display any insignia or sign that shows disrespect for any person, creed, race, color, sex, or nationality, or that may lead to a disruption of the learning environment. Our goal to prepare students for the future aligns with state educational authorities and court decisions which have determined that style of dress and hair should not disrupt classes, interfere with learning, prevent instruction, and should comply with state health and safety standards. Parents/guardians are expected to be our partners by monitoring students' dress, and the District will annually re-evaluate the dress code and survey parents and students about the dress code.

As teachers and administrators enforce this dress code, they should be aware of HCS's desire to keep students in the classroom to the maximum extent possible. Therefore, if a student's dress is non-conforming to the dress code but not disruptive to the learning environment, the teacher or administrator should address this issue discreetly with the student in a way that minimizes lost instructional time.

- **Hat/Head Coverings:**

- Hats, visors, and other head coverings (including sunglasses) may not be worn in school buildings.  
Exceptions:
  - Head coverings that have religious significance (approved by an administrator)
  - Head coverings worn for medical reasons (approved by an administrator)
  - Special events and/or circumstances that receive administrative approval
- Non-gang related head scarves/bandanas may be worn as an accessory

- **Shirts, Tops, Blouses, T-Shirts, Hoodies:**

- Shirts, tops, blouses, T-shirts, and hoodies that are too tight or revealing are not permitted
- Oversized shirts must be tucked in (an oversized shirt/hoodie/sweatshirt/top is defined as an excessively large and long)
- Hoodies and sweatshirts must fit appropriately. Hoods may not be worn in school buildings
- Shirts may not bare midriffs, including when arms are raised
- Halter and spaghetti strap tops and dresses are not permitted, unless covered
- Undergarments must be completely covered
- Sleeveless shirts with revealing armholes are not permitted

- **Pants, shorts, skorts, skirts and dresses:**

- Hemlines of all shorts, skorts, skirts, and dresses (including slits) must not be higher than the middle of the thigh

- Pants or jeans that have holes above the middle of the thigh may only be worn if opaque tights, leggings, or shorts are worn beneath. Holes in pants may not reveal the student’s hips, bottom, or undergarments
- Yoga pants, leggings, or jeggings are permitted. However, the top must cover the student’s bottom
- Students may not wear pajamas (except for special events and/or circumstances that receive administrative approval)
- Pant legs may not drag on the floor
- Pants must be secured at the waist
- **Other:**
  - Clothing that displays illegal behavior is not permitted. Any article of clothing, jewelry, or haircut depicting gangs, violence, sex, drugs, alcohol, mutilation or language that could be considered obscene or vulgar will not be permitted.
  - All clothing should be worn as designed. Examples: belts buckled, no underwear as outerwear, no underwear exposed, suspenders over the shoulders
  - “Slides” or flip flops may not be worn during P.E. House slippers are not permitted
  - Jewelry that could be used as a weapon is not permitted

We encourage you to think about what you are wearing and how it reflects on you. You will be seen by other students, teachers, staff, and the community. Put your best foot forward and show the world you respect yourself and your school. We encourage your individuality, but we also encourage you to dress for success.

Parents/guardians are expected to be our partners by monitoring students’ dress, and the District will annually re-evaluate the dress code and survey parents and students about the dress code.

Should you wear items that violate the dress code, you may be asked to change into clothing available at the school or wait in ILC while a parent or guardian brings a change of clothes. Disregard for the dress code will lead to disciplinary action, in accordance with the Behavioral Learning Matrices.

## Appendix B: Personal Electronic Devices

Personal Electronic Devices (“PED”) have become a common means of communication and information access in today’s society. However, these devices have the potential of disrupting the orderly operation of the District’s schools. For the purposes of this policy PED means a privately-owned device that is used for audio, video, or text communication or any other type of computer-like instrument.

PEDs may include but are not limited to:

- Existing and emerging mobile communication systems and smart technologies (cellular phones, iPhones, Smartphones, internet-enabled phones, smartwatches, etc.)
- Personal Digital Assistants (PDA) (Palm organizers, pocket PCs, etc.)
- Handheld entertainment systems (video games, CD players, compact DVD players, MP3 players, iPods)
- PED accessories (earphones, earbuds, etc.)
- Portable internet devices (mobile messengers, iPads, etc.)
- Current or emerging wireless handheld technologies or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording, and information transmitting/receiving/storing, etc.

A. PEDs may not be used by students for any disruptive purpose including telephone calls, text messaging, taking photographs and videos, or any other functions during the regular school day. Students may possess PEDs, but they must be powered off and out of sight in backpacks/purses or lockers. It is not permissible for PEDS to be on “silent” or vibrate” during this time.

Students are permitted to possess and use PEDs only as follows:

- 1.) Before and after the regular school day
- 2.) As directed by a teacher or administrator

B. PEDs shall not be used in any way that threatens, humiliates, harasses, or intimidates students, school personnel, or visitors, or otherwise violates District policies and regulations or local, state, or federal laws. Students are prohibited from sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexually explicit nature on their PEDs while on school premises, at school-sponsored activities, or on school transportation. Further, students are prohibited from using the camera, video, or recording functions of their PEDs on school premises or at school-sponsored activities where another student or individual has an expectation of privacy, including, but not limited to, locker rooms, counseling sessions, restrooms, dressing areas, etc.

C. Students are responsible for the security of the PEDs brought to school. The District is not responsible for lost, stolen, damaged, or unauthorized use of PEDs. Further, the District is not liable to any student or his or

her parent/guardian for any claims, losses, damages, suits, expenses, or costs of any kind arising out of or related to the use or possession of a student's PED.

D. Temporary confiscation of a student's PED is appropriate for violations of this policy. Any building staff person who confiscates a PED will hand it to the building administrator immediately. The building administrator will hold the PED until such time as the student's parent or guardian makes an appointment to pick up the item.