



302 Fourth Avenue, NE
Decatur, AL 35601
Telephone: 256-552-3000
Fax: 256-552-3981
Email: Superintendent@dcs.edu

Parent/Guardian:

Emails with SnapCodes have been sent out. Please check your Spam/Junk email folders if you do not find the email in your Inbox.

If you did not receive your SnapCode, please contact Decatur City Schools Enrollment Office by email at registrationsupport@dcs.edu or by phone at 256-580-4346.

To be eligible to start school, every family is required to complete InfoSnap on behalf of their student(s).

As a reminder, the InfoSnap process is different from past years. You might find it helpful to have the following information available before starting your student's registration.

1. Copy of your most recent utility bill (dated no earlier than May 2021)
2. Phone number **and address** for all individuals other than listed parent/guardian who will be contacted in case of an emergency with your student and are allowed to pick up your student
3. Name and phone number of student's physician
4. Name and phone number of student's dentist
5. Insurance card
6. List of medications that your student takes at school, if applicable
7. Custody documents, if applicable